

# **QUALITY POLICY**

ENKA Invest (hereinafter – the "Company") is a subsidiary of a global engineering, procurement, construction and commissioning (EPCC) company ENKA İNŞAAT ve SANAYİ A.Ş. Company owns and manages a portfolio of nine A-class office and residential buildings located in the city center of Moscow. Paveletskaya Business Center, Sretenka Office and Residential Complex, Tsvetnoy Palazzo, Chaplygina House have a total rentable area of 76,000 m2 (hereinafter – the "Complexes").

The Company independently operates and performs technical maintenance of the above-mentioned buildings.

**OUR MISSION** is to develop comfortable business environment and render high-quality services for tenants of our Complexes, in order to create for them favorable conditions for doing business and thriving.

**STRATEGIC DIRECTION:** sustainability and stable financial position of the company by keeping and maintaining leading position on the commercial real estate market of Moscow.

#### **OUR PRINCIPLES:**

## **Customer Focus and High-Quality Service**

We aspire to always meet established requirements and high-quality standards of service provision, understand the needs and anticipate the desires of our tenants. Prompt response to tenants' questions, needs and ideas, providing constant feedback and systematic evaluation of satisfaction with the quality of services provided is the basis for long-term partnerships.

## **Professionalism and Development of Corporate Culture**

Highly qualified specialists are our competitive advantage. We create comfortable working conditions for our employees and provide them with opportunities for professional growth and career development.

We aspire to strictly comply with standards of corporate responsibility at all levels of management, building a transparent business structure based on open and trusting relationships with employees, tenants and partners.

#### **Technological Approach**

We adhere to innovative approach in all aspects of our activity and apply cutting-edge technologies and equipment to ensure safe, accident-free, technically correct operation of the building and Complex systems and equipment.

### **Corporate Social Responsibility**

As a company focused on sustainable development, we feel responsible for every action we take. We always evaluate the consequences of decisions made in terms of our partners, employees, local residents, and future generations.

The management of the company is aware of the special responsibility for Quality Policy implementation, assumes responsibility for providing necessary resources and strict compliance with statutory and regulatory requirements.

Zihni COSKUN Representative ENKA INVEST

Date: 03.05.2023